AI-Powered

Complete Features

Every benefit and every feature of Integra for Legal Practices, area by area.

BENEFITS

What your practice gains with Integra

One connected platform for law firms and legal departments. Here is what changes for partners, associates, staff, accounts and clients.

Never miss a hearing

One court diary with cause list matching and next-date tracking.

Deadlines under control

Limitation and filing deadlines with reminders to the team.

Conflicts caught early

Every party checked before a new matter is accepted.

Documents in one place

Every document filed to its matter, versioned and searchable.

More hours billed

Time captured as you work and turned into pre-bills.

Fees collected faster

Reminders and payment links from the same record as the work.

Client money kept safe

Trust ledgers kept separate and reconciled.

AI that saves time

Summaries, first drafts and clause review. Lawyers decide.

Confidential by design

Ethical walls, role-based access and a complete audit trail.

Grows with you

Start as a solo advocate and add partners and offices on one platform.

CONTENTS

33 modules in 9 areas, one platform

Every module runs on one platform. Modules marked + come in optional packs.

Clients & Intake

- Clients & Contacts
- Intake & Conflict Checks
- Client Portal

Matter Management

- Matters
- Tasks & Workflows
- Deadlines & Limitation
- Team Workload

Court & Litigation

- Court Diary
- Cause List Tracking
- Litigation Management
- Arbitration & ADR

Documents & Drafting

- Document Management
- Drafting & Templates
- E-signature
- Contract Lifecycle+

Time & Billing

- Timesheets
- Billing & Invoicing
- Collections & Receivables
- Matter Budgets & Profitability

Firm & Client Accounts

- Firm Accounts
- Expenses & Disbursements
- Client Trust Accounts

Advisory & Compliance

- Compliance Tracking
- Corporate Secretarial
- IP Portfolio+
- Outside Counsel & Spend+

Knowledge & People

- Knowledge Library
- Lawyers & Skills
- HR, Leave & Payroll

Intelligence & Platform

- Reports & Dashboards
- Partner App
- Integra AI
- Security & Integrations

+ Optional pack (Contract Lifecycle, IP Portfolio or Legal Department).

Clients & Intake

Clients & Contacts

Every client, entity and contact in one place.

- Individuals and companies
- Contacts and relationships
- Client documents and IDs
- Client history across matters

Intake & Conflict Checks

New matters checked for conflicts before you accept them.

- Enquiry and intake forms
- Conflict search across parties
- Conflict waivers
- Engagement letters and e-sign

Client Portal

Clients see updates, share documents and pay online.

- Matter status and hearing dates
- Secure document exchange
- Invoices and online payment
- Messages with the team

Matter Management

Matters

Every matter with its parties, team, documents and money.

- Matter types and practice areas
- Parties and opposing counsel
- Matter team and roles
- Matter timeline
- Related matters

Tasks & Workflows

Steps for each matter type, assigned and tracked.

- Workflow templates by matter type
- Tasks and checklists
- Reminders and escalations
- Status by matter and lawyer

Deadlines & Limitation

Limitation and filing deadlines that cannot be missed.

- Limitation period calculator
- Filing deadlines
- Reminders to the team
- Overdue alerts

Team Workload

Who is on what, and who has capacity.

- Workload by lawyer
- Matter allocation
- Capacity planning
- Utilisation reports

Court & Litigation

Court Diary

Every hearing for every lawyer on one calendar.

- Hearing calendar
- Next dates and outcomes
- Daily board for each lawyer
- Calendar sync

Cause List Tracking

Cause lists checked and matched to your matters.

- Daily cause list matching
- Item numbers and courts
- Alerts to the matter team
- Case status updates

Litigation Management

Pleadings, stages and orders for every case.

- Case stages
- Pleadings and filings
- Orders and judgments
- Evidence and witnesses
- Appeals

Arbitration & ADR

Arbitration and mediation matters tracked end to end.

- Tribunal and seat
- Procedural calendar
- Awards and enforcement
- Mediation sessions

Documents & Drafting

Document Management

Every document filed to its matter, versioned and searchable.

- Folders by client and matter
- Version history
- Full-text search
- Email filing to matters
- Access by role

Drafting & Templates

Documents drafted from templates and matter data.

- Template library
- Merge fields from the matter
- Clause bank
- Review and approval

E-signature

Documents signed online with a full trail.

- Online signing
- Signing order
- Signature audit trail
- Signed copies filed to the matter

Contract Lifecycle CONTRACT LIFECYCLE PACK

Contracts from request to renewal.

- Contract requests
- Negotiation and redlines
- Obligations and renewals
- Contract repository
- Expiry alerts

Time & Billing

Timesheets

Time recorded against matters as the work happens.

- Timers and daily timesheets
- Billable and non-billable time
- Activity codes
- Timesheet approvals

Collections & Receivables

Fees followed up until they are paid.

- Outstanding by client
- Automatic reminders
- Payment links
- Ageing reports

Billing & Invoicing

Hourly, fixed, stage and retainer billing.

- Hourly, fixed and stage fees
- Retainers
- Pre-bills for partner review
- Tax invoices
- Disbursements on bills

Matter Budgets & Profitability

Estimates, budgets and profit for every matter.

- Fee estimates
- Budget versus actual
- Write-offs
- Profit by matter, client and partner

Firm & Client Accounts

Firm Accounts

The firm's own books, fees and expenses.

- Fee income and receipts
- Expenses and payments
- Bank reconciliation
- Financial statements

Client Trust Accounts

Client money held separately and reconciled.

- Client ledgers
- Deposits and transfers to fees
- Three-way reconciliation
- Trust account reports

Expenses & Disbursements

Court fees and expenses recovered from clients.

- Court fees and stamp duty
- Expense claims
- Recoverable disbursements
- Petty cash

Advisory & Compliance

Compliance Tracking

Client compliance and filing calendars managed for them.

- Compliance calendars by client
- Recurring filings
- Reminders to clients
- Completion records

Corporate Secretarial

Registers, meetings and filings for client companies.

- Statutory registers
- Board and general meetings
- Minutes and resolutions
- Annual filings

IP Portfolio

IP PORTFOLIO PACK

Trademarks, patents and designs with renewal dates.

- Applications and registrations
- Oppositions
- Renewal reminders
- Portfolio reports

Outside Counsel & Spend

LEGAL DEPARTMENT PACK

For legal departments: outside firms, budgets and invoices.

- Panel firms
- Matter budgets
- Invoice review
- Spend reports

Knowledge & People

Knowledge Library

Precedents, opinions and research the whole firm can find.

- Precedent library
- Opinions and research notes
- Tags by practice area
- Search across the library

Lawyers & Skills

Profiles, admissions and expertise of every lawyer.

- Lawyer profiles
- Bar admissions
- Practice areas and skills
- Continuing education records

HR, Leave & Payroll

Staff, associates and interns on one record.

- Staff records
- Attendance and leave
- Payroll
- Appraisals

Intelligence & Platform

Reports & Dashboards

Matters, hearings, hours and fees at a glance.

- Partner dashboard
- Hearings and deadlines
- Hours and realisation
- Fees and collections
- Custom report builder

Partner App

Today's hearings, approvals and dues on the phone.

- Daily board
- Approvals on the go
- Fees and collections
- Matter look-up

Integra AI

AI that reads, summarises and drafts. It suggests, people decide.

- Summaries of orders and documents
- First drafts from templates
- Clause and risk spotting
- Questions in plain language
- Every AI action approved and logged

Security & Integrations

Matter-level privacy walls, email and calendars connected.

- Ethical walls by matter
- Email and calendar sync
- Payment gateways
- Open APIs
- Complete audit trail

integra

integraone.app

Any industry. Any country. Any device.

INDIA

Developer of Integra

Incien IT Solutions Pvt Ltd

19/41, Circular Road, United India Colony,
Kodambakkam, Chennai, Tamil Nadu 600024

+91 75400 88770
+91 98848 41484
+91 78248 18877

info@incien.com

SRI LANKA

Authorised partner

RRAA One Technologies Pvt Ltd

20/6, Abeyrathne Mawatha,
Boralesgamuwa 10290

+94 77 278 5577
+94 77 862 7722
+94 77 027 2299

info@rraaone.com

SINGAPORE

Authorised partner

ITree Solutions Pte Ltd

22 Sin Ming Lane, #06-76 Midview City,
Singapore 573969

+65 9005 7861

contact@itreesolutions.sg

SAUDI ARABIA

Authorised partner

Onexea Establishment

7637 Al Muharas, 3874 Al Hazm,
Riyadh 14964, Kingdom of Saudi Arabia

+966 50 789 2989
+966 55 110 0118

info@onexea.com

Screens are illustrative and use sample data. Modules, integrations and country rules available to you depend on your subscription and configuration. © 2026 Incien IT Solutions Pvt Ltd.